

Vendor/Exhibitor Registration

The Quest for Knowledge: Lewis in Philadelphia

A Bicentennial Commemoration
of the Lewis & Clark Expedition, 1803 - 1806

Philadelphia • 2003

The 35th annual meeting of the Lewis & Clark Trail Heritage Foundation will be held from August 10 - August 13, 2003. This form is for Vendor Fair registration only. Please use one form for each person, organization or company registering.

Contact Information

Person/Company/Organization _____

Address _____

City _____ State/Province _____ Zip/Country _____

Contact Person _____ Telephone _____

E-mail _____ Website _____

Product Description _____

Name for signage _____

Equipment Information

First Table and Chair (Tables come with cloth and skirt) @ \$25⁰⁰ = _____

Second and Third tables # _____ @ \$65⁰⁰ / each = _____

Fourth table and more # _____ @ \$45⁰⁰ / each = _____

Standard duplex outlet # _____ @ \$105⁰⁰ / each = _____

Additional chairs # _____ @ No charge

Total enclosed _____

Cancellations

Requests for refunds, minus processing fee of \$25, must be received in writing by 6/1/03. No refunds will be made after this date, but you may substitute another vendor without penalty. Substitute vendor's product must be reviewed and approved by 2003 Annual Meeting Planning Committee.

Signage

Vendors will be provided with an 11"x18" laminated sign to use at the front of their display. No signs, banners or displays shall be affixed to any part of the hotel, or shall be erected in any part of the hotel without the Hotel's and the Philadelphia Chapter's approval.

Insurance and Responsibility Clause

Proof of insurance is required. Please provide a Certificate of Insurance from your insurance company by June 1, 2003 indicating the various types and amounts of coverage provided to you, including policy number(s). The Lewis & Clark Trail Heritage Foundation and the Philadelphia Chapter are to be listed as additional insured. Certificate must include the name of the insurer and, if applicable, the Producer.

Exhibitor assumes responsibility and agrees to indemnify and defend the Lewis and Clark Trail Heritage Foundation, its Philadelphia Chapter and Loews Philadelphia Hotel and their respective employees and agents against any claims or expenses arising out of the exhibition premises. The Exhibitor understands that neither the Lewis and Clark Trail Heritage Foundation nor Loews Philadelphia Hotel maintains insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

Signature _____

Payment Method

Make checks payable to: 2003 Lewis & Clark Annual Meeting Vendors Fair.

VISA Card # _____ Exp. Date _____

Signature _____

Mail to: Lorraine Rittman 2 Lakeview Lane Hampton, NJ 08827

Direct questions to address above or to: Bahsha@nac.net

Philadelphia Chapter
Lewis & Clark Trail
Heritage Foundation
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